

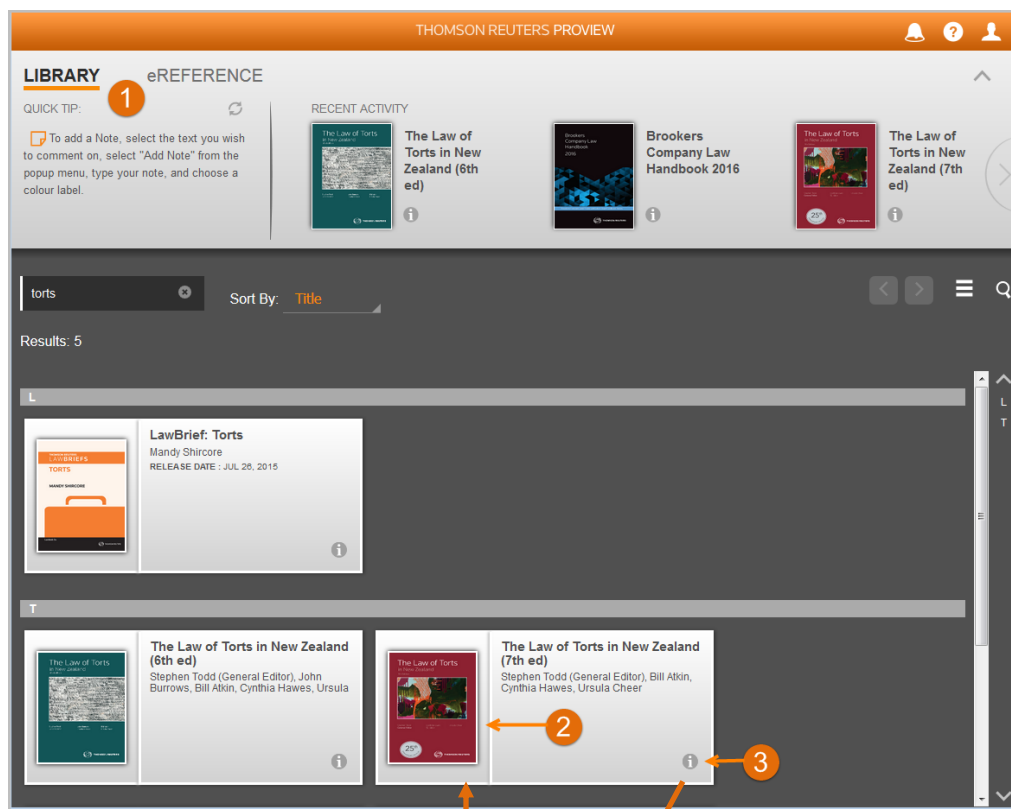
# PROVIEW™ ANNOTATION TRANSFER

This Quick Guide refers to ProView when accessing title from an Internet Browser.

ProView provides the ability to transfer annotations created in a previous edition of an eBook to a new edition.

## Access Your Library

**Step 1:** View your collection of purchased eBooks by logging into ProView at <https://proview.thomsonreuters.com>.



**Step 2:** Locate the title into which you wish to import annotations – typically this will be a newer edition of an eBook you own and have previously annotated (eg The Law of Torts in New Zealand (7<sup>th</sup> ed)).

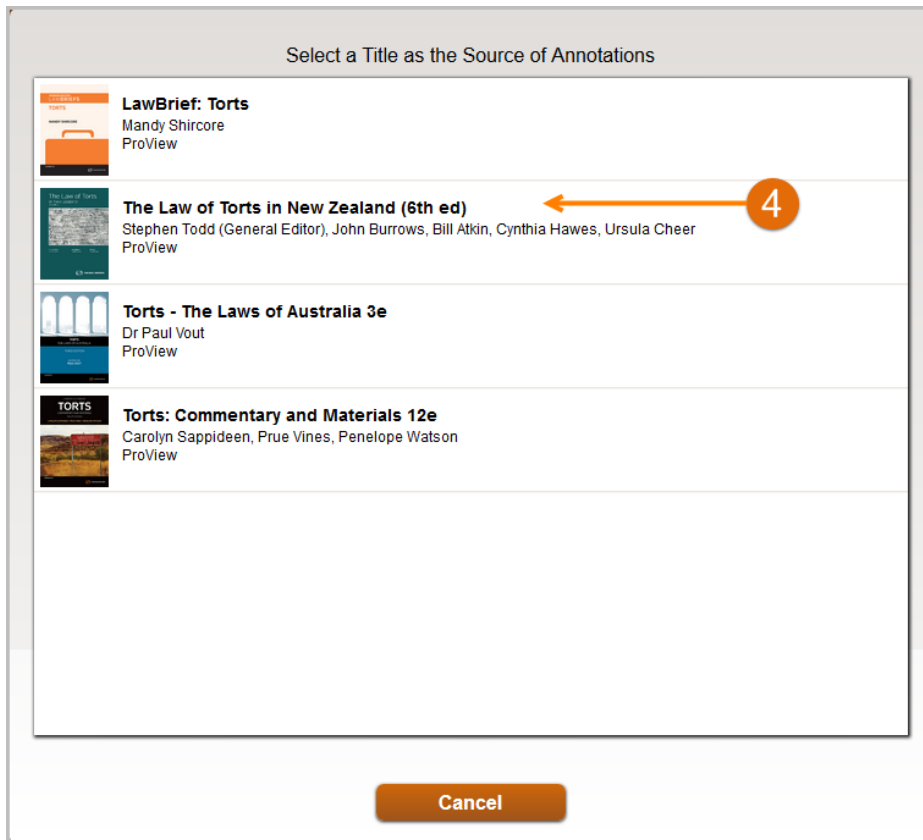
**Step 3:** Click the “ i button” to display a pop up menu with further options for the title.

Then click Import Annotations.

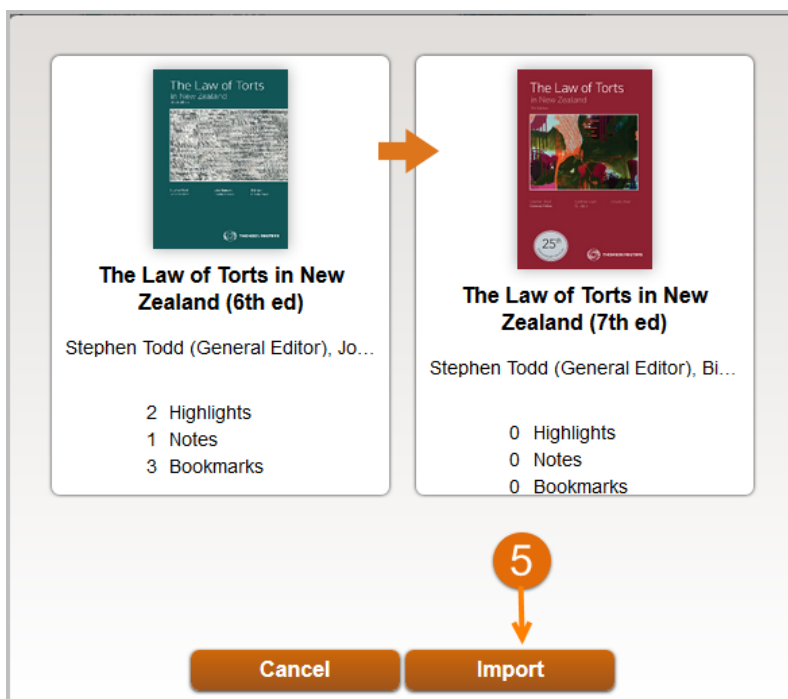


**Step 4:** You are then offered a selection of eBooks from which you can import annotations.

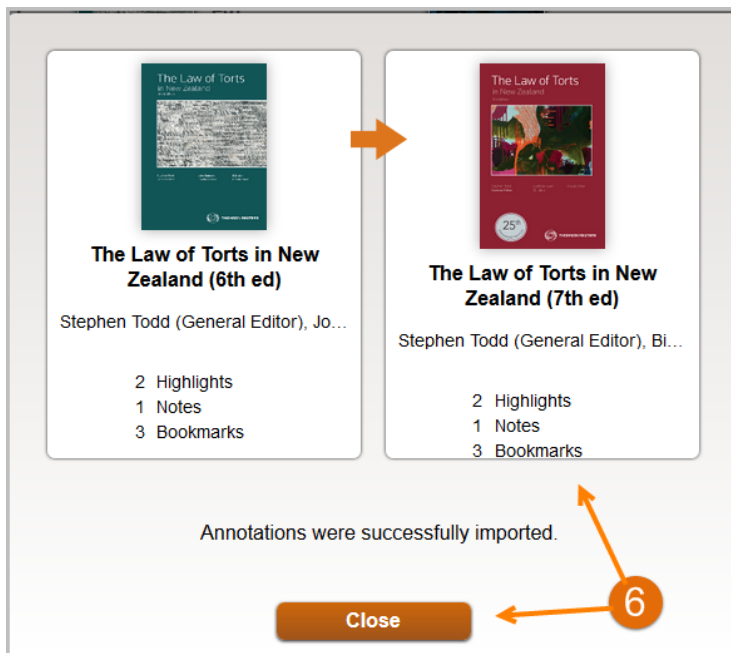
Choose, for example, the earlier edition of the title e.g. The Law of Torts in New Zealand (6<sup>th</sup> ed)



**Step 5:** Click **Import**, to commence transfer of annotations.

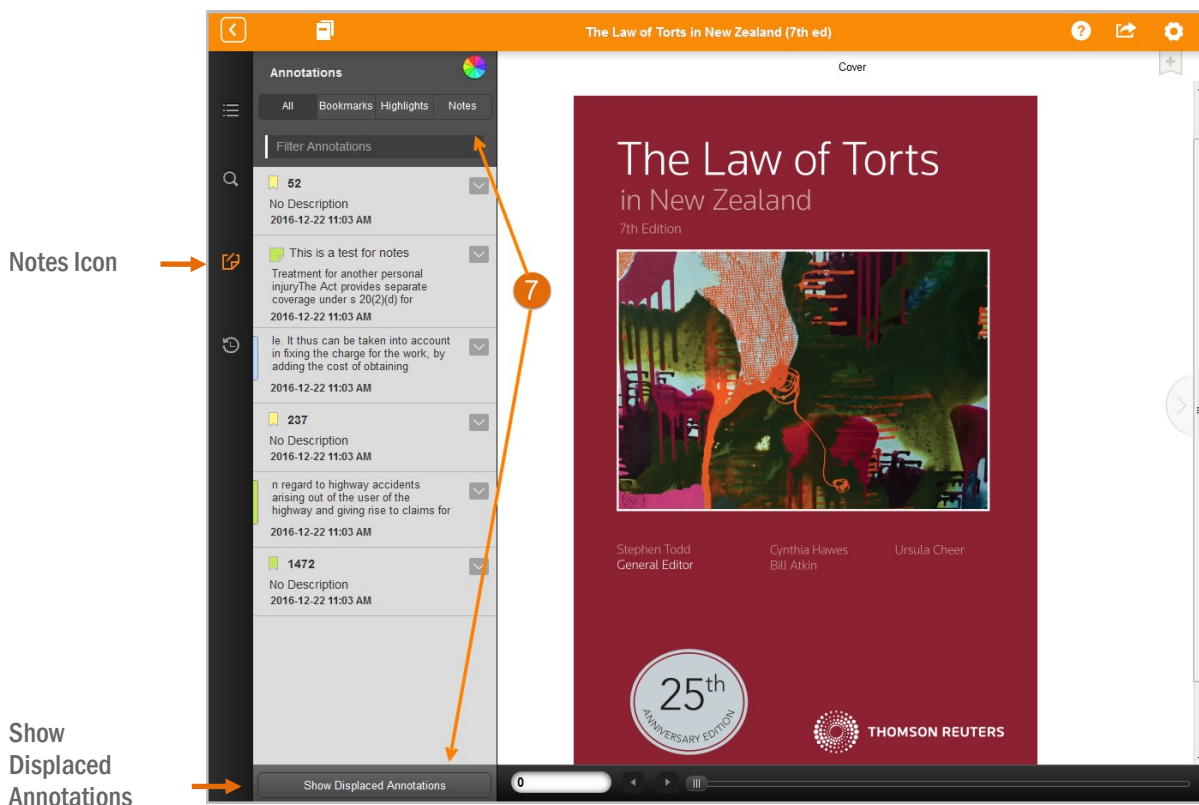


**Step 6:** Once transfer process is complete the number of highlights, notes and bookmarks will be listed below the latest edition. Click **Close**.



**Step 7:** When the Notes are imported, you can open the updated eBook.

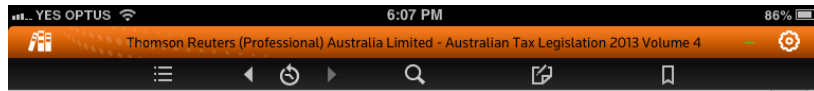
Choose the Notes icon and toggle between the tabs to see which have been **Placed** and which have been **Displaced**



## Managing Displaced Notes

There are 2 options available;

**Option 1:** To delete a Note click the drop down arrow and select Delete.



Part 15 – Standards for trustees, custodians and investment managers of superannuation entities

(7) **[Notice of intended inquiries]** The Regulator must notify the applicant of any police force, agency or court of which the Regulator intends to make inquiries.  
[Subs (7) am Act 160 of 2000, s 3 and Sch 3 items 22 and 23; Act 54 of 1998, s 3 and Sch 16 item 92]

(8) **[Notice to be given as soon as practicable]** Such notification should if possible be given to the applicant as soon as practicable after a decision has been made to approach that police force, agency or court.  
[S 126B insrt Act 144 of 1995, s 5 and Sch 4 item 52]

**126C Application must be decided within a period of time**

(1) **[Application to be decided within 60 days]** Subject to this section, the Regulator must decide an application made under section 126B within 60 days after receiving it.  
[Subs (1) am Act 160 of 2000, s 3 and Sch 3 item 24; Act 54 of 1998, s 3 and Sch 16 item 93]

(2) **[Extension of time period]** If the Regulator thinks that it will take longer than 60 days to decide the application, the Regulator may extend the period for deciding it by no more than 60 days.  
[Subs (2) am Act 160 of 2000, s 3 and Sch 3 item 24; Act 54 of 1998, s 3 and Sch 16 item 93]

(3) **[Notice of time period extension]** The extension must be notified in writing to the applicant within 60 days after the Regulator receives the application.  
[Subs (3) am Act 160 of 2000, s 3 and Sch 3 item 24; Act 54 of 1998, s 3 and Sch 16 item 93]

(4) **[Application to be decided within extended period]** If the Regulator makes an extension, the Regulator must decide the application within the extended period.  
[Subs (4) am Act 160 of 2000, s 3 and Sch 3 item 24; Act 54 of 1998, s 3 and Sch 16 item 93]

(5) **[Undecided application deemed refused]** If the Regulator has not decided the application by the end of the day by which the Regulator is required to decide it, the Regulator is taken to have decided, at the end of that day, that the application is refused.  
[S 126C insrt Act 144 of 1995, s 5 and Sch 4 item 52]

**Step 2:**  
 The menu automatically offers you a choice to “Attach Displaced Note”.

Select this option, and then tap the Note you wish to attach from the list offered.

**Option 2 Step 1:**  
 To reattach a Note, go to the location where you would like to add it and select the appropriate text.

26D Notifying of the outcome of an application

(1) [Repealed]

[Subs (1) rep Act 25 of 2008, s 3 and Sch 1 item 55, with effect from 26 May 2008. The subsection formerly read:

(1) **[Applicant highly unlikely to be a prudential risk]** If APRA is satisfied, having regard to any of the following:

- (a) the offence to which the application relates;
- (b) the time that has passed since the applicant committed the offence;
- (c) the applicant's financial position at the time the applicant committed the offence;
- (d) the order of the court;
- (e) any other factors that the Regulator considers relevant.

that the applicant is unlikely to be a prudential risk, the Regulator may, at the discretion of the Regulator, make an order under this subsection.

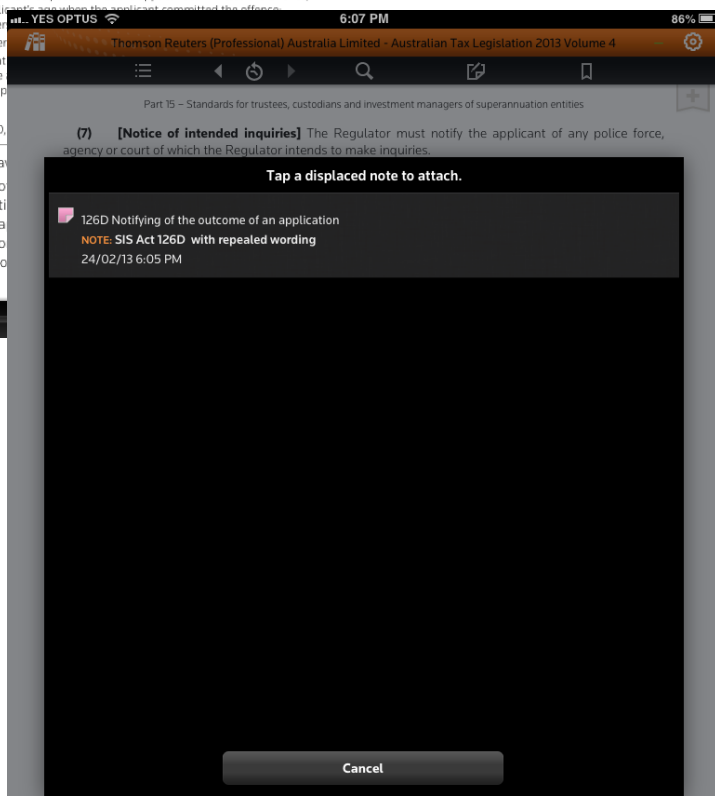
**Note:** APRA's prudential risk assessment is not a determination of whether the applicant is a prudential risk.

am Act 160 of 2000, s 3 and Sch 3 item 24; Act 54 of 1998, s 3 and Sch 16 item 93]

(1A) If, having regard to any of the following:

- (a) the offence to which the application relates;
- (b) the time that has passed since the applicant committed the offence;
- (c) the applicant's financial position at the time the applicant committed the offence;
- (d) the order of the court;
- (e) any other factors that the Regulator considers relevant.

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Repeat Step 2 for all Notes that you wish to attach.

When you have completed this, the **Placed Notes** can be read in the usual way.

## Bookmarks

After Bookmarks have been imported, a list appears in the usual Bookmark menu. You will need to confirm that you still wish to keep these.

Go to the list of Bookmarks, and open them one by one and the corresponding page will open.

- If you wish to keep it, simply bookmark this page.
- If you do not, then close it and the Bookmark will disappear.

## Help & Support

If you require technical assistance our **Helpdesk** is available **8am-6pm** (Sydney time) Monday to Friday.

Our Training Specialists are also on hand to conduct a training session to get you started.

Customer Training – Call **1800 020 548** or email [LTA.Trainers@thomsonreuters.com](mailto:LTA.Trainers@thomsonreuters.com)

Technical Support – Call Helpdesk **1800 020 548** or email [LTA.Helpdesk@thomsonreuters.com](mailto:LTA.Helpdesk@thomsonreuters.com)